



Teacher of Business & Economics

Job Description

Purpose of the job

To provide high quality teaching and enable effective learning and achievement, within an environment where students feel challenged, valued and secure.

To uphold the Teachers’ Standards.

Reporting to

Head of Faculty

Main responsibilities

- To teach the classes allocated and provide a well-planned, challenging and purposeful learning environment for all students.
- To be proficient in teaching Business and Economics at Key Stage 5.
- To support and carry out policies and practices to promote positive student behaviour and achievement within the faculty .
- To set homework on a regular basis and mark student work in line with faculty policy.
- To assess, monitor, record and report on student achievement in line with Academy and faculty policy, including attending parents’ meetings.
- To share in the development of course outlines, syllabi and schemes of work in Business/Economics.
- To make effective use of student performance data, and student and staff target setting; and provide relevant information to the Head of Faculty, Raising Standards Leaders and Senior Leadership Team.
- To prepare for and attend Business, Economics and Computer Science Faculty and Year Team meetings and support the work of the Faculty and the House or Sixth Form Team.
- To support and participate in the Museum Learning programme.
- To participate in ongoing professional development and support the Trust’s professional development and appraisal policy.
- To support the work of the Learning Support Team.
- To undertake specific duties within the Business, Economics and Computer Science team as agreed with the Head of Faculty.
- To undertake such other duties as reasonably required by the Headteacher.

Safeguarding responsibilities

- Promote and safeguard the welfare of all children and young people within the Trust.
- Uphold public trust and maintain high standards of ethics and behaviour, within and outside school by:
 - treating students with dignity, building relationships rooted in mutual respect, and at all times observing proper boundaries appropriate to the school environment.
 - promoting and safeguarding students' wellbeing.
 - showing tolerance of and respect for the rights of others and promoting a culture of inclusion.

General responsibilities

- Have a proper and professional regard for the ethos, policies and practice of the Academy and Trust.
- Have an understanding of, and always act within, the relevant professional standards and statutory frameworks. This includes those relating to Health & Safety, security, confidentiality and data protection.

Please note that this is illustrative of the general nature and level of responsibility of the role and not a comprehensive list of all tasks. The postholder may undertake other duties appropriate to the role. This job description may be subject to amendment at any time after consultation with the postholder.

Person Specification

Qualifications and experience		Essential	Desirable
1	QTS, Degree or equivalent teaching qualification	✓	
2	Current developments in the teaching of Business and Economics	✓	
3	Successful teaching experience	✓	
4	Prioritise the scaffolding teaching activities so that all can achieve	✓	
5	Evidence of excellent teaching and positive pupil progress	✓	
6	Evidence of commitment to ensuring the highest level of achievement for all students regardless of background and/or ability	✓	
7	Evidence of continuing personal and professional development		✓
8	Relevant CPD training courses		✓
9	Effective use of ICT		✓

Professional Knowledge & Understanding		Essential	Desirable
10	Excellent subject knowledge	✓	
11	Effective practice and approaches to teaching and learning	✓	
12	Effective use of data and information to effect improvement	✓	
13	Implementation of strategies for raising student achievement	✓	
14	Successful behaviour management	✓	
15	Ability to contribute to collaborative planning and schemes of learning	✓	
16	Ability to teach Key Stages 4 and 5	✓	
17	Experience of constructive co-operation with parents and carers		✓

Personal Qualities and Skills		Essential	Desirable
18	Can lead, motivate, enthuse and inspire staff and students and win the confidence of parents and governors	✓	
19	Ability to think strategically with imagination, vision and originality	✓	
20	Reflective and open	✓	
21	Self-confident, motivated and ambitious	✓	
22	Passionate with the belief that every student can succeed	✓	
23	Effective communicator and presenter	✓	
24	Effective in terms of planning, organisation and delegation	✓	
25	Excellent interpersonal skills	✓	
26	Effective decision-maker	✓	
27	Sound judgement, especially when working under pressure	✓	

Last review date: May 2024